

**GENERAL SERVICES ADMINISTRATION  
FEDERAL SUPPLY SERVICE  
AUTHORIZED FEDERAL SUPPLY SCHEDULE PRICE LIST**

**SCHEDULE 70 – GENERAL PURPOSE COMMERCIAL INFORMATION  
TECHNOLOGY EQUIPMENT, SOFTWARE, AND SERVICES**

**Calnet, Inc.**

**12359 Sunrise Valley Drive, Suite 270**

**Reston, VA, 20191-3494**

**Phone: 703-547-6800**

**Fax: 703-547-6806**

**<http://www.calnet.com/>**

**CONTRACT NUMBER: GS-35F-135GA**

**PERIOD COVERED BY CONTRACT:**

**December 16, 2016 through December 15, 2021**

**BUSINESS SIZE:**

**Small Business**

**On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!®, a menu-driven database system. The INTERNET address GSA Advantage!® is: [GSAAdvantage.gov](http://GSAAdvantage.gov). For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at [fss.gsa.gov](http://fss.gsa.gov).**

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**CUSTOMER INFORMATION**

- 1a. **AUTHORIZED SPECIAL ITEM NUMBERS (SINs):**  

<u>SIN</u>	<u>DESCRIPTION</u>
132-51	<i>Information Technology Professional Services</i>
- 1b. **Lowest Priced Model Number and Price for each SIN:** *See Price List*
- 1c. **SERVICES OFFERED:** *See Price List*
2. **MAXIMUM ORDER PER SIN:**  

<u>SIN</u>	<u>MAXIMUM ORDER</u>
132-51	<i>\$500,000 per SIN/Order</i>
3. **MINIMUM ORDER LIMITATION:** *\$100*
4. **GEOGRAPHIC COVERAGE (DELIVERY AREA):** *Domestic delivery is delivery within the 48 contiguous states, Alaska, Hawaii, Puerto Rico, Washington, DC, and U.S. Territories. Domestic delivery also includes a port or consolidation point, within the aforementioned areas, for orders received from overseas activities.*
5. **POINT OF PRODUCTION:** *United States*
6. **BASIC DISCOUNT:** *Prices listed are net, discounts have been deducted and the industrial funding fee has been added.*
7. **QUANTITY DISCOUNT:** *Additional 1% for single purchase orders between \$1,000,000 - \$5,999,999; Additional 2% for single purchase order \$6,000,000+*
8. **PROMPT PAYMENT TERMS:** *Net 30*
- 9a. **GOVERNMENT PURCHASE CARDS ARE ACCEPTED UP TO THE MICRO-PURCHASE THRESHOLD.**
- 9b. **GOVERNMENT PURCHASE CARDS MAY BE ACCEPTED ABOVE THE MICRO-PURCHASE THRESHOLD.**
10. **FOREIGN ITEMS:** *None*
- 11a. **TIME OF DELIVERY:** *As negotiated with the Ordering Activity*
- 11b. **EXPEDITED DELIVERY:** *Contact Contractor*
- 11c. **OVERNIGHT AND 2-DAY DELIVERY:** *Contact Contractor*
- 11d. **URGENT REQUIREMENTS:** *Contact Contractor*
12. **F.O.B. POINT:** *Destination*

- 13a. ORDERING ADDRESS: *Calnet, Inc.  
12359 Sunrise Valley Drive, Suite 270  
Reston, VA, 20191*
- 13b. ORDERING PROCEDURES: *For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR) 8.405-3.*
14. PAYMENT ADDRESS: *Same as Ordering Address*
15. WARRANTY PROVISION: *Standard Commercial Warranty*
16. EXPORT PACKING CHARGES: *Not Applicable*
17. TERMS AND CONDITIONS OF GOVERNMENT PURCHASE CARD ACCEPTANCE: *Will be accepted below the micro-purchase threshold*
18. TERMS AND CONDITIONS OF RENTAL: *Not Applicable*
19. TERMS AND CONDITIONS OF INSTALLATION: *Not Applicable*
20. TERMS AND CONDITIONS OF REPAIR PARTS: *Not Applicable*
- 20a. TERMS AND CONDITIONS FOR ANY OTHER SERVICES: *Not Applicable*
21. LIST OF SERVICE AND DISTRIBUTION POINTS: *Not Applicable*
22. LIST OF PARTICIPATING DEALERS: *Not Applicable*
23. PREVENTIVE MAINTENANCE: *Not Applicable*
- 24a. SPECIAL ATTRIBUTES: *Not Applicable*
- 24b. SECTION 508 COMPLIANCE INFORMATION: *Not Applicable*
25. DATA UNIVERSAL NUMBER SYSTEM (DUNS) NUMBER: *794300988*
26. CONTRACTOR HAS REGISTERED IN THE SYSTEM FOR AWARD MANAGEMENT (SAM) DATABASE.

**TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY (IT)  
PROFESSIONAL SERVICES (SPECIAL ITEM NUMBER 132-51)**

**1. SCOPE**

- a. The prices, terms and conditions stated under Special Item Number 132-51 Information Technology Professional Services apply exclusively to IT Professional Services within the scope of this Information Technology Schedule.
- b. The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

**2. PERFORMANCE INCENTIVES I-FSS-60 Performance Incentives (April 2000)**

- a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract.
- b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
- c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

**3. ORDER**

- a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
- b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

**4. PERFORMANCE OF SERVICES**

- a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
- b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
- c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
- d. Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

## **5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)**

- a. The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-
  - (1) Cancel the stop-work order; or
  - (2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.
- b. If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-
  - (1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and
  - (2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.
- c. If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.
- d. If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

## **6. INSPECTION OF SERVICES**

In accordance with FAR 52.212-4 CONTRACT TERMS AND CONDITIONS--COMMERCIAL ITEMS (MAR 2009) (DEVIATION I - FEB 2007) for Firm-Fixed Price orders and FAR 52.212-4 CONTRACT TERMS AND CONDITIONS COMMERCIAL ITEMS (MAR 2009) (ALTERNATE I OCT 2008) (DEVIATION I – FEB 2007) applies to Time-and-Materials and Labor-Hour Contracts orders placed under this contract.

## **7. RESPONSIBILITIES OF THE CONTRACTOR**

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Dec 2007) Rights in Data – General, may apply.

## **8. RESPONSIBILITIES OF THE ORDERING ACTIVITY**

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Professional Services.

## 9. INDEPENDENT CONTRACTOR

All IT Professional Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

## 10. ORGANIZATIONAL CONFLICTS OF INTEREST

### a. Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

- b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

## 11. INVOICES

The Contractor, upon completion of the work ordered, shall submit invoices for IT Professional services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

## 12. PAYMENTS

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time-and-Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition As prescribed in 16.601(e)(3), insert the following provision:

- a. The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.
- b. The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—

- (1) The offeror;
- (2) Subcontractors; and/or
- (3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

**13. RESUMES**

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

**14. INCIDENTAL SUPPORT COSTS**

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

**15. APPROVAL OF SUBCONTRACTS**

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

**16. DESCRIPTION OF IT PROFESSIONAL SERVICES AND PRICING**

Please refer to the labor category descriptions and pricing incorporated into this GSA Pricelist.



## LABOR CATEGORY DESCRIPTIONS

### SUBSTITUTIONS

Calnet, Inc. reserves the right to make the following substitutions in the education and/or experience requirements of any of the service skill categories set forth herein.

1. One year of experience is the equivalent of one year of education.

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### SOLUTIONS ARCHITECT

**Education:** Bachelor's Degree

**Minimum Experience:** Six (6) or more years of experience in distributed computing architecture. Must have experience in web application development, legacy systems integration, object oriented analysis and design, n-tier and client server architectures, and database proficiency. Must have demonstrated strong team leadership and project management, strong communication skills, domain knowledge of business functions such as procurement, supply chain management, manufacturing, sales, and marketing. Must possess exemplary client management skills, experience with working in large implementation projects, and business consulting experience.

**Duties:** Design e-business solutions and lead a project team in delivering the detailed design. Provide high-level consulting expertise across projects or project teams. Work with customers to strategize new business models and solutions. Convert high-level user requirements into a deliverable design specification, define component architectures, and assist in task estimates and project scope. Select tools and products to facilitate the implementation of the architecture.

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### SENIOR NETWORK ARCHITECT

**Education:** Bachelor's Degree

**Minimum Experience:** Eight (8) or more years of experience required. Must have hands on experience in WAN/ LAN design and development, network setup and maintenance, TCP/IP protocol and IP network design, firewalls, and VPNs. Must have demonstrated good written and verbal communications and project management. Must possess understanding of Microsoft networking, enterprise networks using fiber optics, and emerging technologies such as Data Networks, VoIP, DOCSIS, and high-speed networking.

**Duties:** Design enterprise solutions and lead a project team in delivering the detailed design. Provide high-level consulting expertise across projects or project teams. Work with customers to strategize new business models and solutions. Convert high-level user requirements into a deliverable design specification, define network architectures, and assist in task estimates and project scope. Select tools and products to facilitate the implementation of the architecture.

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### NETWORK ARCHITECT

**Education:** Bachelor's Degree

**Minimum Experience:** Six (6) or more years of experience required. Must have hands on experience in WAN/ LAN design and development, network setup and maintenance, TCP/IP protocol and IP network design, firewalls, and VPNs. Must have demonstrated good written and verbal communications and project management. Must possess understanding of Microsoft networking, enterprise networks using fiber optics, and emerging technologies such as Data Networks, VoIP, DOCSIS, and high-speed networking.

**Duties:** Design enterprise solutions and lead a project team in delivering the detailed design. Provide high-level consulting expertise across projects or project teams. Work with customers to strategize new business models and solutions. Convert high-level user requirements into a deliverable design specification, define network

architectures, and assist in task estimates and project scope. Select tools and products to facilitate the implementation of the architecture.

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## **SENIOR PROGRAM MANAGER**

**Education:** Bachelor's degree

**Minimum Experience:** Must have 12 years of IT experience, including at least 8 years of IT and/or telecommunications system management experience.

**Duties:** Performs day-to-day management of overall contract support operations, possibly involving multiple projects and groups of personnel at multiple locations. Organizes, directs, and coordinates the planning and production of all contract support activities. Demonstrates written and oral communication skills. Establishes and alters (as necessary) corporate management structure to direct effective contract support activities.

Will have direct supervision of IT software development, integration, maintenance projects, and/or telecommunications systems. Leads projects that involve the successful management of teams composed of data processing and other information management professionals who have been involved in analysis, design, integration, testing, documenting, converting, extending, and implementing automated information and/or telecommunications systems.

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## **PROGRAM MANAGER**

**Education:** Bachelor's degree

**Minimum Experience:** Must have 8 years of IT experience, including at least 6 years of IT and/or telecommunications system management experience.

**Duties:** Performs day-to-day management of overall contract support operations, possibly involving multiple projects and groups of personnel at multiple locations. Organizes, directs, and coordinates the planning and production of all contract support activities. Demonstrates written and oral communication skills. Establishes and alters (as necessary) corporate management structure to direct effective contract support activities.

Will have direct supervision of IT software development, integration, maintenance projects, and/or telecommunications systems. Leads projects that involve the successful management of teams composed of data processing and other information management professionals who have been involved in analysis, design, integration, testing, documenting, converting, extending, and implementing automated information and/or telecommunications systems.

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## **SUBJECT MATTER EXPERT, LEVEL 1**

**Education:** Bachelor's degree

**Basic Experience:** Must have 8 years of experience in the IT field.

**Duties:** Develops requirements from a project's inception to its conclusion in the subject matter area for simple to moderately complex systems. Assists other senior consultants with analysis and evaluation and with the preparation of recommendations for system improvements, optimization, development, and/or maintenance efforts in the following specialties: information systems architecture; networking; telecommunications; automation; communications protocols; risk management/electronic analysis; software; life-cycle management; software development methodologies; and modeling and simulation.

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## **SUBJECT MATTER EXPERT, LEVEL 2**

**Education:** Bachelor's degree

**Basic Experience:** Must have 12 years of experience in the IT field.

**Duties:** Defines the problems and analyzes and develops plans and requirements in the subject matter area for moderately complex to complex systems. Coordinates and manages the preparation of analysis, evaluations, and recommendations for proper implementation of programs and systems specifications in the following specialties: information systems architecture; networking; telecommunications; automation; communications protocols; risk management/electronic analysis; software; life-cycle management; software development methodologies; and modeling and simulation.

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### **SUBJECT MATTER EXPERT, LEVEL 3**

**Education:** Bachelor's degree

**Basic Experience:** Must have 15 years of experience in the IT field.

**Duties:** Provides technical, managerial, and administrative direction for problem definition, analysis, requirements development and implementation for complex to extremely complex systems in the subject matter area. Makes recommendations and advises on organization-wide system improvements, optimization or maintenance efforts in the following specialties: information systems architecture; networking; telecommunications; automation; communications protocols; risk management/electronic analysis; software; life-cycle management; software development methodologies; and modeling and simulation.

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### **COMPUTER SPECIALIST**

**Education:** Bachelor's degree

**Basic Experience:** Must have 5 years of computer experience in at least two of the following disciplines: system analysis, system programming, application programming, and equipment analysis.

**Duties:** Must be able to determine costs for converting computer systems from one language or machine to another by utilizing compilers, simulators, emulators, and/or language translators and to recommend better utilization of operating systems capabilities for improving system efficiency. Must be able to develop, manage, maintain, and evaluate state-of-the-art computer hardware, software, and software development tools; evaluate their ability to support specific requirements and interface with other equipment and systems; determine potential and actual bottlenecks and propose recommendations for their elimination; and make recommendations for system improvements that will result in optimal hardware and software use.

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### **JUNIOR COMPUTER SPECIALIST**

**Education:** Bachelor's

**Basic Experience:** Must have 3 years of computer experience in at least two of the following disciplines: system analysis, system programming, application programming, and equipment analysis.

**Duties:** Participates in the evaluation of state-of-the-art computer hardware and software and assessment of its ability to support specific requirements and to interface with other equipment and systems; determines potential and actual bottlenecks and proposes recommendations for their elimination; and makes recommendations for system improvements that will result in optimization of development and/or maintenance efforts.

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### **SENIOR COMPUTER SYSTEMS ANALYST**

**Education:** Bachelor's

**Basic Experience:** Must have 8 years of computer experience working independently or under general direction on complex application problems involving all phases of system analysis.

**Duties:** Provides technical and administrative direction for personnel performing software development tasks, including the review of work products for correctness, adherence to the design concept and to user standards, and progress in accordance with schedules. Incumbent must be able to coordinate with the Program Manager to ensure solutions problems and user satisfaction. Makes recommendations, if needed, for approval of major systems installations. Prepares milestone status reports and deliveries and presentations on the system concept to colleagues, subordinates, and end user representatives. Provides daily supervision and direction to support staff.

Will analyze and design business applications for complex large-scale or mid-tier computer systems, or LAN-based systems, to include database management systems (DBMS), and programming languages. Requires of current storage and retrieval methods and ability to formulate specifications for computer programmers to use in coding, testing, and debugging of computer programs.

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## **COMPUTER SYSTEMS ANALYST**

**Education:** Bachelor's degree

**Basic Experience:** Must have 5 years of computer experience in information systems design and management. Must demonstrate an ability to work independently, or under only general direction, on requirements that are moderately complex to analyze, plan, program, and implement.

**Duties:** Analyzes and develops computer software possessing a wide range of capabilities, including numerous engineering, business, and record management duties. Develops plans for IT systems from project inception to conclusion. Analyzes the problem and the information to be processed. Defines the problem and develops system requirements and program specifications from which programmers prepare detailed flowcharts, programs, and tests. Closely coordinates with programmers to ensure proper implementation of program and system specifications. In conjunction with functional users, develops system alternative solutions.

Will analyze and design of business applications for complex large-scale or mid-tier computer systems, or LAN-based systems, including DBMS, and programming languages. Will requires knowledge of current storage and retrieval methods; system analysis and experience designing technical applications on computer systems; and the ability to formulate specifications for computer programmers to use in coding, testing, and debugging of computer programs.

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## **JUNIOR COMPUTER SYSTEMS ANALYST**

**Education:** Bachelor's degree

**Basic Experience:** Must have 3 years of computer experience in assignments of a technical nature working under close supervision and direction.

**Duties:** Develops requirements for information systems from a project's inception to its conclusion. Develops required specifications for simple to moderately complex systems. Assists Senior Computer Systems Analyst in preparing input and test data for the proposed system

Will analyze programming applications on large-scale or mid-tier computers (or LAN-based) along with designing and programming moderately complex IT systems.

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## **DATABASE MANAGER**

**Education:** Bachelor's degree

**Basic Experience:** Must have 7 years of experience in the development and maintenance of database systems.

**Duties:** Must be capable of managing the development of database projects. Must be able to plan and budget staff and data resources. Supports application developers in planning preparation, load analysis, and backup and recovery of data. When necessary, reallocates resources to maximize benefits. Incumbent must be able to

prepare and deliver presentations on DBMS concepts. Provides daily supervision and direction to support staff. Monitors performance and evaluates areas to improve efficiency.

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## **COMPUTER SECURITY SYSTEMS SPECIALIST**

**Education:** Bachelor's degree

**Basic Experience:** This position requires a minimum of 5 years of experience.

**Duties:** Analyzes and defines security requirements for Multiple Levels Security (MLS) issues. Designs, develops, engineers, and implements solutions to Multiple Levels Security (MLS) requirements. Gathers and organizes technical information about an organization's mission goals and needs, existing security products, and ongoing programs in the MLS arena. Performs risk analysis, which include risk assessment.

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## **SENIOR TRAINING SPECIALIST/INSTRUCTOR**

**Education:** Bachelor's degree

**Basic Experience:** Must have 6 years of experience in information system development, training, or related fields.

**Duties:** Conducts the research necessary to develop and revise training courses and prepares appropriate training catalogs. Prepares all instructor materials (course outline, background material, and training aids). Prepares all student materials (course manuals, workbooks, handouts, completion certificates, and course critique forms). Trains personnel by conducting formal classroom courses, workshops, and seminars. Provides daily supervision of, and direction to, staff.

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## **TRAINING SPECIALIST**

**Education:** Bachelor's degree

**Basic Experience:** Must have 4 years of experience in information systems development, training, or related fields.

**Duties:** Conducts the research necessary to develop and revise training courses and prepares appropriate training catalogs. Prepares all instructor materials (course outline, background material, and training aids). Prepares all student materials (course manuals, workbooks, handouts, completion certificates, and course critique forms). Trains personnel by conducting formal classroom courses, workshops, and seminars

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## **DOCUMENTATION SPECIALIST**

**Education:** Associate's degree

**Basic Experience:** Must have 4 years of experience in technical writing and documentation pertaining to all aspects of IT.

**Duties:** Gathers, analyzes, and composes technical information. Conducts research and ensures the use of proper technical terminology. Translates technical information into clear, readable documents to be used by technical and nontechnical personnel. For applications built to run in a Windows environment, uses the standard help compiler to prepare all on-line documentation.

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## **TECHNICAL WRITER/EDITOR**

**Education:** Associate's degree

**Basic Experience:** A minimum of 5 years of experience in this area.

**Duties:** Assists in collecting and organizing information for preparation of user manuals, training materials, installation guides, proposals, and reports. Edits functional descriptions, system specifications, user manuals, special reports, and any other customer deliverables and documents. Assists in performing financial and administrative functions. Must demonstrate the ability to work independently or under only general direction.

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## **SENIOR APPLICATION DEVELOPER**

**Education:** Bachelor's degree

**Basic Experience:** Must have 3 years of computer experience in at least two of the following disciplines: system analysis, system programming, application programming, and equipment analysis.

**Duties:** Must be able to translate applications requirements into web-based solutions using available technology. Must be able to apply new and emerging technologies to the software development process.

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## **APPLICATION DEVELOPER**

**Education:** Bachelor's degree

**Specialized Experience:** At least 1 year of experience developing applications using advanced technologies, such as Internet protocols or web-based technology. Technologies include HTML, CGI applications, PERL or Java script, and Java.

**Duties:** Must be able to translate applications requirements into web-based solutions using available technology. Must be able to apply new and emerging technologies to the software development process.

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## **SENIOR SYSTEMS ADMINISTRATOR**

**Education:** Bachelor's degree

**Specialized Experience:** At least 3 year of experience providing systems administration in a Network Environment and be capable of handling moderately complex assignments.

**Duties:** Duties to include setting up administrator and service accounts, maintaining system documentation, tuning system performance, installing system wide software, validating and implementing critical system patches, and allocating mass storage space. Schedules, plans, and oversees system upgrades. Interacts with users and evaluates vendor products.

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## **SYSTEMS ADMINISTRATOR**

**Education:** High School diploma

**Specialized Experience:** At least 1 year of experience providing systems administration in a Network Environment and be capable of handling moderately complex assignments.

**Duties:** Duties to include setting up administrator and service accounts, maintaining system documentation, tuning system performance, installing system wide software, validating and implementing critical system patches, and allocating mass storage space. Schedules system upgrades.

**GSA PRICING**

SIN	Labor Category	GSA Price
132-51	SOLUTIONS ARCHITECT	\$131.26
132-51	SENIOR NETWORK ARCHITECT	\$116.53
132-51	NETWORK ARCHITECT	\$99.83
132-51	SENIOR PROGRAM MANAGER	\$205.22
132-51	PROGRAM MANAGER	\$107.97
132-51	SUBJECT MATTER EXPERT, LEVEL 1	\$94.41
132-51	SUBJECT MATTER EXPERT, LEVEL 2	\$111.57
132-51	SUBJECT MATTER EXPERT, LEVEL 3	\$132.60
132-51	COMPUTER SPECIALIST	\$79.03
132-51	JUNIOR COMPUTER SPECIALIST	\$74.18
132-51	SENIOR COMPUTER SYSTEMS ANALYST	\$98.70
132-51	COMPUTER SYSTEMS ANALYST	\$88.40
132-51	JUNIOR COMPUTER SYSTEMS ANALYST	\$81.53
132-51	DATABASE MANAGER	\$119.71
132-51	COMPUTER SECURITY SYSTEMS SPECIALIST	\$92.55
132-51	SENIOR TRAINING SPECIALIST/INSTRUCTOR	\$87.97
132-51	TRAINING SPECIALIST	\$94.54
132-51	DOCUMENTATION SPECIALIST	\$110.26
132-51	TECHNICAL WRITER/EDITOR	\$50.92
132-51	SENIOR APPLICATION DEVELOPER	\$88.63
132-51	APPLICATION DEVELOPER	\$70.18
132-51	SENIOR SYSTEMS ADMINISTRATOR	\$129.99
132-51	SYSTEMS ADMINISTRATOR	\$95.65